



 **Universal
English College**

 **UEC
Business**

QUALITY OPPORTUNITY COMMUNITY



More than 30 years! More than just study!

Universal English College was established in 1988, making it the longest established private ELICOS college in Australia! That's nearly 35 years of helping students from around the globe achieve their English, study, travel, and career dreams.

At Universal English College (UEC), we are passionate about the quality of our students' experiences and outcomes! This is why UEC has been so widely acknowledged as one of the highest quality English colleges in Australia, why we can offer so many study pathway options, and why our past students keep coming back to visit and to study with us again.

In 2019, UEC merged with a quality-focused business college, which is now called UEC Business. UEC Business offers a range of certificate, diploma and advanced diploma business qualifications that focus on environmental and social sustainability in business practices.

Both UEC colleges share our beautiful Sydney-based campus.

Every year, students from more than 50 countries choose to study at UEC. They choose UEC because of the exceptional courses, the amazing opportunities they open up, and the happy, welcoming, can-do customer service approach. They also choose UEC because they get direct entry to more than 30 Australian universities and colleges and because of the quality of English and academic skills of UEC graduates achieve.

UEC students tell us that, as well as the great teaching and courses, what they love most about UEC is that it's a community. A community of learners striving to achieve their goals. A community of teachers and staff striving to help them get there. We all love what we do and we have fun doing it! Day or night, the campus is always full of energy and fun.

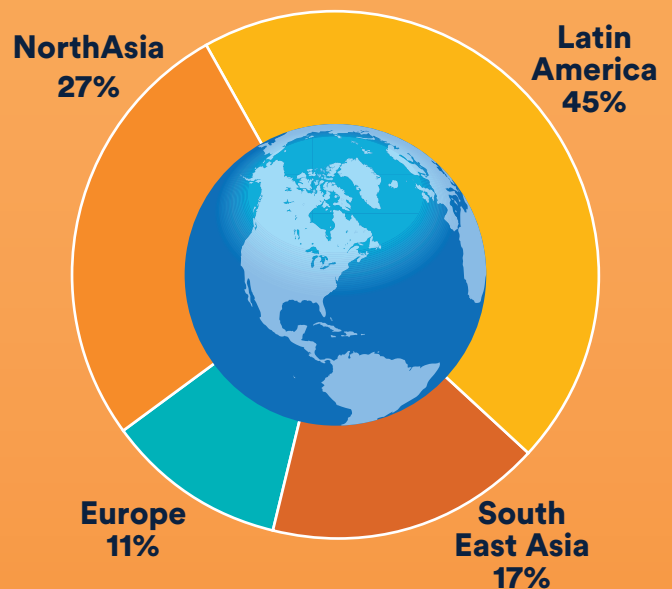
So, if you're serious about developing your English for university, college, or career, come join us – we'd love to help you get where you want to go. And if you want to do it in a vibrant, fun atmosphere, we're definitely what you're looking for!



Why Universal English College?

- 35 years of quality
- Exceptional courses & learning materials
- Experienced teachers
- Community feeling & fun
- 30+ Quality Study Pathway options
- Broad Mix of Nationalities
- Face-to-Face & Online/Hybrid options
- Modern, A-grade campus and classrooms
- Perfect City Location

Student nationality mix





Student support

One of the things UEC students talk about most is the warm, friendly welcome they get on campus. They also tell us they love the customer service – they get the help they need and with a smile.

At UEC, we pride ourselves on our commitment to the quality of support we give to our students. That's why we have staff ready – day and evening – to help with academic issues, accommodation, work, enrolment changes, and personal matters.



Services include:

- Front desk support – day and evening
- Support available in more than 10 languages
- Email, text, and phone support
- Support with accommodation bookings, changes, and challenges
- Help with your work rights and visa obligations
- Well-being counselling and referrals, including to multi-lingual medical services



Environment is everything!

At UEC, we understand that the physical, social, and emotional environment you study in must be supportive and comfortable. That's why we make sure that the campus is clean, comfortable and stylish, the classrooms all have lots of natural light and space, and students have access to all the facilities they might need, including a kitchen and wifi.

Facilities

- Classrooms with large windows for natural light
- Modern audio visual equipment
- Multimedia and computer facilities
- Student lounge
- Areas for relaxing and making friends
- Spaces for quiet learning and reading
- Kitchen with microwaves and fridge
- Vending machines
- Free Wi-Fi
- Mobility impaired access





Your home away from home

We have a selection of quality accommodation to suit your needs and budget.



Homestay

Experience typical Australian life and stay with one of our friendly Australian families.

- Carefully selected families from diverse backgrounds that reflect multicultural Australia
- Comfortable, clean homes
- Private, fully furnished room
- Close to public transport
- Breakfast and dinner with the family Monday to Friday, as well as lunch on weekends

Student Accommodation

UEC facilitates bookings with several dedicated student accommodation providers which are:

- conveniently located to the Sydney CBD,
- close to a range of transport, shopping and entertainment options
- modern, secure and clean bedrooms with air conditioning, desks and wardrobes
- shared living room with TV, lounges, etc
- modern bathrooms
- laundry
- Professional cleaning multiple times every week
- 24/7 access to management support
- Free, fast WiFi



More than just study

Conversation Club

Come, practice, laugh, make friends, learn!

Job Club

Help with your CV, how to find work, understanding work in Australia

Activities and excursions

Join classmates to enjoy museums, exhibitions, sightseeing, and more!

Pathway Institution presentations

Hear about further study opportunities from universities and colleges on the UEC campus.

Travel

We have our very own travel desk in the college with an expert travel advisor on campus every Wednesday to help you plan and book a great afternoon, weekend trip, or round the country adventure!

Sydney

Sydney is consistently ranked as one of the safest, most livable cities in the world!

5th Safest city in the world
(Economist 2023 Safe Cities Index)

- World famous sights – Sydney Opera House, Taronga Zoo, and Botanical Gardens
- Breathtaking beaches – swim, sunbathe, walk, surf, scuba dive, whale and dolphin watch
- National parks to visit and hike in – the Blue mountains, the 3 Sisters, the Figure 8 Pools
- Exciting cultural activities – the Sydney Festival, the Mardi Gras, Vivid



Universal English College Courses



Choosing which course to study is a big decision. At UEC we have 4 courses for you to pick from. Your choice will depend on your purpose for learning English. Don't worry though, if you change your mind or reason for studying, you can always come and talk to us and we can help you switch courses. Likewise, if you need to change from day to evening classes that's fine too – just come talk to us.

The next few pages will give you an overview of each course – what you'll learn and what level it is. If you would like more information, check out our website, talk to your agent, and get in touch. We can also arrange a trial lesson for you to watch – you can even do it without ever leaving home!

College ID	<ul style="list-style-type: none">• CRICOS Provider Code: 00053J
Days	<ul style="list-style-type: none">• Monday – Friday
Typical Timetable Options (exact schedules can change)	<ul style="list-style-type: none">• 8:45am to 1:45pm• 10am to 4pm• 4:30pm to 8:50pm
Delivery mode	<ul style="list-style-type: none">• All classes are face-to-face and online/hybrid• All lessons use a mix of digital/online and live interactive materials
Entry requirements	<ul style="list-style-type: none">• 18 years or older• See individual course requirements on the following pages



Universal English College Example Weekly Timetable

Lesson and Break	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1	Vocabulary: How people travel A to Z review game on the board	Vocabulary: phrases and phrasal verbs about travel "jet lag, check in... etc"	Vocabulary: Different travellers "tourist, migrant, student...etc"	Vocabulary: Holiday activities Miming in pairs for review	Presentation: The best Holiday Destination Contest
 Break					
Lesson 2	Grammar: imperatives: understanding language at the airport Listening: Announcements at the airport	Speaking: This or That? About travel and holidays	Reading: World News Stories about different Types of Travellers	Grammar: future tenses to talk about future plans (continued)	Listening: TED Talk: Traveling with no money Edouard Jacqmin Discussion about travelling on a budget
 Break					
Lesson 3	Speaking: Role-play talking with Customs	Writing: Digital postcard to your best friend	Speaking: Interview and Survey the class Writing: Traveller Profile of students in class	Grammar: Future tenses to talk about future plans	End of Week review activities
Optional Activities		Conversation club	Coffee Club & Karaoke Club	Job Club	End of term excursions



General English

2 - 60 weeks (Day and Evening)

CRICOS Course Code: 0101700

CRICOS Provider Code: 00053J

Why you should do this course?

- Learn to communicate more confidently in a wide variety of everyday social and business situations
- Focus on the core English language skills you need in your daily life
- Weekly testing and one on one counselling for faster progression
- Dynamic classroom environment run by engaging teachers, giving you many opportunities to practice your English
- Use practical, real world English e.g. shopping, eating out
- Suitable for Elementary to Advanced

Learning outcomes

- Gain the confidence you need to use English outside the classroom
- Build your vocabulary and develop your grammar
- Speak with accuracy, fluency and confidence
- Improve your reading speed and comprehension
- Develop your writing skills for your career and other practical purposes

How do I move up an English level?

- You and your teacher will decide when you're ready for the next English level
- Each level usually takes 10 weeks, but you may progress faster or slower – it depends on you.

Course Facts

Course Level	Elementary to Advanced (5 levels)
Start Date	Every Monday (except public holidays)
Course Delivery	20 hours + 2.5 optional hours per week
Entry Requirements	18 years or older

Refer to UEC website for Dates and Fees: www.uec.edu.au



Cambridge Exam Preparation

15 weeks (Day and Evening)
CRICOS Course Code: 0101703
CRICOS Provider Code: 00053J

Why study Cambridge Exam Preparation?

The Cambridge Exam Preparation course gives you the opportunity to study intensively and dramatically improve your English for everyday life.

A Cambridge certificate is valid for life and is recognised around the world.

Program details

- An intensive high level course of English for everyday situations
- Detailed test tips to help you achieve the best possible score
- Regular practice tests and individual counselling to help you maximise your progress
- Mock exams every 5 weeks that simulate real Cambridge exams

Learning outcomes

- Review and practice English tenses, grammatical structures and vocabulary
- Be able to produce more complex pieces of writing
- Improve your listening, speaking, reading and writing skills
- Understand how the exam works and be well prepared to achieve the best result

Course Facts

Course Levels	B2 First and C1 Advanced
Course date	Every 12 or 13 weeks
Course Delivery	20 hours + 2.5 optional hours per week
Entry Requirements	18 years or older IELTS 5.0 (no band lower than 5.0) OR Successful completion of the UEC placement test

Refer to UEC website for Dates and Fees: www.uec.edu.au



Academic English Program

10 – 40 weeks (Day)

CRICOS Course Code: 09580E

CRICOS Provider Code: 00053J

Why study our Academic English?

- Academic English Preparation (AEP) program prepares you for academic success
- Over 30 years' experience delivering Academic English Programs
- 30+ direct entry pathways to universities, colleges and TAFE institutes
- Focus on academic skills and language, research, essay writing, presentations
- Personalised feedback and one on one counselling to help you prepare for academic success
- Dynamic classroom environment with highly experienced teachers

Learning outcomes

The fast-paced and challenging program will help you develop your skills in:

- Researching and writing essays in your field of study
- Making academic presentations
- Academic reading, listening and note taking skills
- Critical thinking and academic skills
- Understanding and navigating academic life in Australia

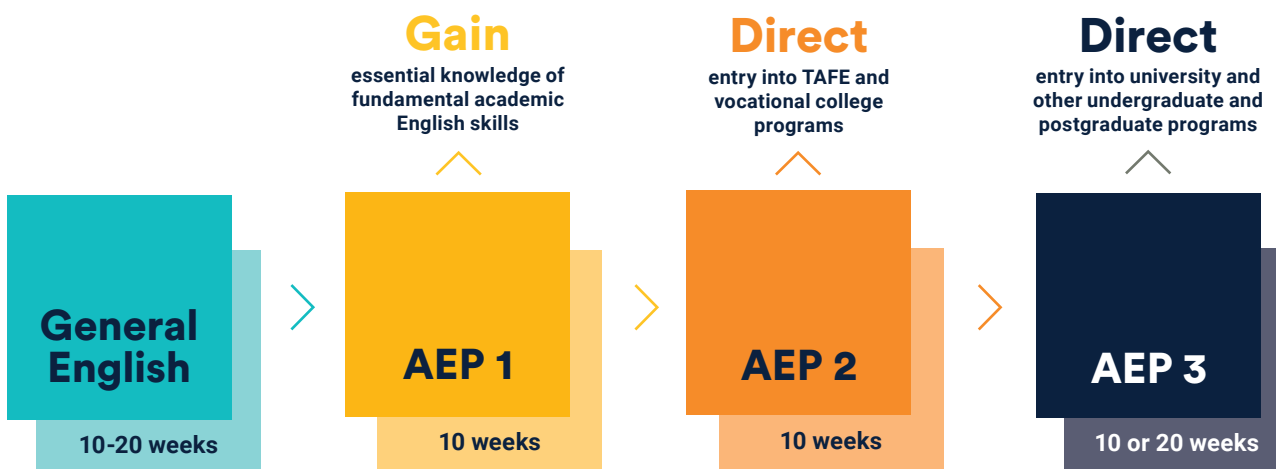
Course Facts

Course Levels	AEP 1, 2 and 3
Start Date	Intake every 5 weeks
Course Delivery	22.5 hours per week
Entry Requirements	18 years or older IELTS 4.5 (no band lower than 4.0) for AEP 1 IELTS 5.0 (no band lower than 4.5) for AEP 2 IELTS 5.5 (no band lower than 5.0) for AEP 3 OR Successful completion of the UEC placement test

Refer to UEC website for Dates and Fees: www.uec.edu.au

Study pathways

UEC has pathway agreements with many major universities and colleges who allow our students to enter directly into certificate, diploma, graduate and post graduate programs without an IELTS or PTE test, providing you have successfully completed our Academic English Program. For a full list of our pathway partners please visit our website.



Our Pathway Partners

Universal English College offers more than 30 options for further study in Australia. With over 30 years of experience of preparing students for study at Australian universities, vocational colleges and TAFE, you can be confident you're ready for academic success when you graduate the Academic English Program.

Universities



Higher Education Institutions



Vocational Colleges





IELTS Preparation

2 - 50 weeks (Day and Evening)

CRICOS Course Code: 0101702

CRICOS Provider Code: 00053J

Course details

- Prepares you for the IELTS test
- Develop your test taking technique, grammar, academic writing, reading, listening and speaking skills
- Weekly practice tests conducted in real test conditions
- Get tips and strategies with helpful insights, giving you the best chance to reach your goals
- Receive regular personal feedback and help with improving weaknesses
- Have access to counselling with teachers to advance your learning quickly

Learning outcomes

This course prepares you to successfully participate in the IELTS tests. With lots of strategies and hints for success, it will teach you how to:

- Listen carefully and take useful notes
- Express ideas and opinions, seek clarification, pronounce certain words and other speaking strategies
- Speed read, understand diagrams, analyse research, interpret questions and other reading strategies
- Clearly structure and write answers, use correct grammar and other writing strategies

Course Facts

Course Levels	Intermediate to Advanced
Start Date	Every Monday (except public holidays)
Course Delivery	20 hours + 2.5 optional hours per week
Class Sizes	Maximum 18 students per class
Entry Requirements	18 years or older IELTS 4.5 (or equivalent) OR Successful completion of the UEC placement test

Refer to UEC website for Dates and Fees: www.uec.edu.au

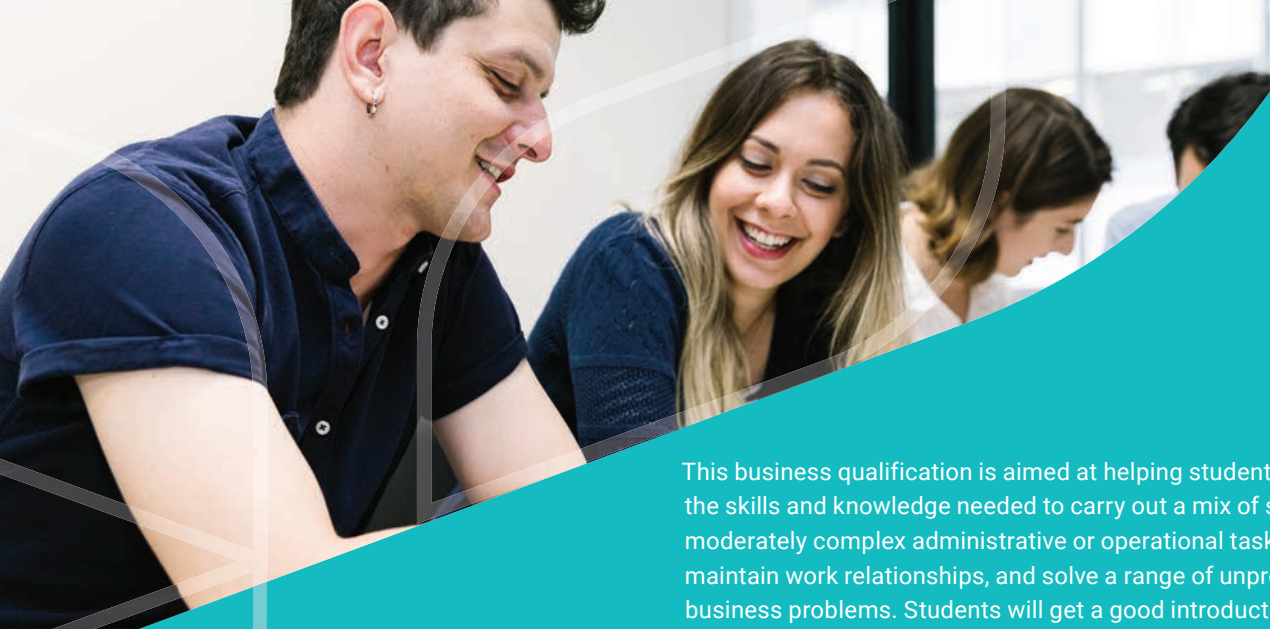


UEC Business

UEC Business offers a range of vocational qualifications to prepare and qualify students for administrative, management, and leadership roles in a broad variety of organisation types.

- All courses specially designed to focus on socially and environmentally sustainable business practices.
- All trainers have up to date industry experience so they know what you will experience in the real world once you graduate.
- All course assessments have been tailor made for international students who are not native speakers of English
- Graduating diploma and advanced diploma programs provides opportunities to gain entry and in some cases advanced standing to bachelor and masters programs with Australian universities.

College ID	• CRICOS Provider Code: 03702A - RTO: 45390
Start Date	• 8 intakes per year - see UEC website for exact dates
Course Schedule	• 10 week terms + 3 week term breaks
Delivery Mode	• Face-to-face and online/hybrid • 2 or 3 days or evenings per week + online study - see UEC website for current details
Entry requirements	• 18 years or older; IELTS 5.5 or equivalent or Successful completion of the UEC placement test; see individual courses or contact us for further details.



Certificate IV in Business (Sustainability)

BSB40120

This business qualification is aimed at helping students develop the skills and knowledge needed to carry out a mix of specialist and moderately complex administrative or operational tasks, build and maintain work relationships, and solve a range of unpredictable business problems. Students will get a good introduction to sustainable business practices.

Please contact us for course dates, schedules, and entry requirements

CRICOS Provider code	03702A
CRICOS Course code	102307K
RTO Number	45390
Course Duration:	1.5 years

Diploma of Business

BSB50120

This diploma course prepares students to make a real contribution to a broad range of aspects of an organisations operations – from strategic and financial planning, to coordinating and developing staff. Throughout the program students will develop skills and knowledge to support organisations to operate in a sustainable and environmentally friendly way.

Please contact us for course dates, schedules, and entry requirements

CRICOS Provider code	03702A
CRICOS Course code	097574D
RTO Number	45390
Course Duration:	1.5 years

Diploma of Project Management

BSB50820

This course guides students to develop the skills for leadership and management roles where they are responsible for achieving project objectives. Students will develop both theoretical knowledge and a range of specialised, technical and managerial skills to initiate, plan, execute and evaluate project work with a focus on ensuring social and environmental sustainability in the project work.

Please contact us for course dates, schedules, and entry requirements

CRICOS Provider code	03702A
CRICOS Course code	098039G
RTO Number	45390
Course Duration:	1.5 years



Advanced Diploma of Leadership and Management

BSB60420

This advanced qualification helps students develop the skills and knowledge needed for leadership roles, including developing and implementing business plans, organisational change and innovation. In each of the twelve units, students focus on leading socially and environmentally sustainable organisations.

Please contact us for course dates, schedules, and entry requirements

CRICOS Provider code	03702A
CRICOS Course code	097575C
RTO Number	45390
Course Duration:	1 year

Advanced Diploma of Program Management

BSB60720

This advanced qualification guides students to develop the skills and knowledge needed to direct, plan, and lead a range of projects and programs. Students will develop creative and conceptual skills to deal with change, outcome management, and complex problem solving while ensuring social and environmentally sustainable management practices.

Please contact us for course dates, schedules, and entry requirements

CRICOS Provider code	03702A
CRICOS Course code	010072
RTO Number	0100728
Course Duration:	1.5 years




QUALITY OPPORTUNITY COMMUNITY



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